

# Bliss Co-op Lease Agreement

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**This lease agreement serves as documentation that you have read and fully understand the following terms and conditions as it applies to your membership.**

**Rental Fees & Discount Rates:** Minimum lease is 3 months

10% discount for 3 months payment in full.

10% off rental fees, plus receive an additional 10% discount for 6 months payment in full.

15% off rental fees, plus receive an additional 15% discount for 12 months payment in full.

Rentals start at \$30-3', \$40-4', and a few other "special" priced spaces.

Spaces are based on what is available at time of inquiry.

**Rent is due on the first day of your renewal period, no exceptions.** A late fee of \$15 will be applied to all renewals if payment is not received within 2 weeks of your renewal date, and then an additional \$15 for every 10 days after that. In addition, your pay from any sales will be held, if rent goes unpaid for 60 days and released when rent is paid up.

- Lease renewals are at the sole discretion of Bliss Co-op.
- All leases and renewals paid with a credit card are subject to a 5% up charge to cover processing fees.
- A 20% commission on your sales will be deducted from your pay. All of your commissions are paid on a monthly basis, which will be sent out on 15th of the following month or shortly thereafter.
- Provide Bliss Co-op with a Self Addressed Stamped Envelope, with your rent, if you would like your checks mailed. Otherwise, your pay will be available for pick up at Bliss Co-op.
- Members are highly encouraged to work one day a month (or 7 hours) and those that do, will only have 10% commission taken from their sales.
- If you are scheduled for a shift and cannot make it, it is asked that you take initiative and email the entire co-op for a possible replacement.
- Make sure your space clearly displays your business cards with contact information, and your space is stocked at all times.
- All displays must be provided by the seller and approved by Bliss Co-op. You may not overcrowd your leased space. If this occurs, you will be encouraged to lease additional space or reduce your inventory should your display fall outside appropriate guidelines.
- Bliss Co-op reserves the right to make final merchandising decisions. We also reserve the right to remove any item deemed inappropriate that falls outside the original approved work, or whose quality does not live up to the Bliss Co-op standards and expectations. New items must be approved before placing them on your shelf.
- When pricing your items please take into account discounts that may be taken from and absorbed by you the artist at Bliss Co-op. For example coupons (not to exceed 15%), pop-up sales (not to exceed 15%), and other sales that have participation on a voluntary basis.
- Shopping bags and tissue paper are provided by Bliss Co-op. You are welcome to provide your own gift boxes with your logo or other packaging that markets and brands your product. It is preferred if you sell jewelry that you provide packaging.
- Every member will have a listing and personal link to their own website or etsy site within the Bliss Co-op website. In addition the use of Facebook promoting, participation in co-op advertising, and special events is strongly encouraged.
- Bliss Co-op is not responsible for any lost, stolen, or damaged items.
- Most importantly Bliss is meant to be a positive environment for its Artisans AND Customers.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name, Business Name, Phone Number, Email, and Mailing Address:**

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